

MSG Meeting Action Items

March 8-9, 2016

| Actor | Topic /Action Item | Action due by: |
|--------------------|---|-----------------|
| CBI | CBI finalize December meeting summary as amended at MSG; DOI post; CBI to circulate January webinar summary and approve in June | March to June |
| CBI/IA/Co-Chairs | Review work flow to completion of final products slides for MSG meetings to avoid errors | Before June MSG |
| DOI | Secure participation by Forest Service officials at future MSG meeting & identify readily available sources of forestry information already available | June MSG |
| DOI | Solicit outreach efforts on behalf of USEITI by more senior DOI officials | On-Going |
| Comms Subcommittee | Host one or more webinars or events for highlighting 2015 report | On-Going |
| IA/DOI/Industry | Reach out to companies r/g 2016 reporting and reconciliation | Spring/Summer |

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|------------------------|---|----------------|
| Implement Subcommittee | Take up the issue of materiality broadly | Spring |
| Implement Subcommittee | Develop a detailed set of questions/issues for IA to consider in analyzing various potential sampling methods in lieu of reconciliation | Spring |
| Intl Secret/DOI/MSG | June meeting discuss new standards, particularly regarding mainstreaming | June MSG |
| On-line WG + Co-Chairs | Continue to review approaches to three topics – AML, tribe/state, and audits – consult with co-chairs as needed, get subcommittee, cross-sector review as appropriate | On-Going |
| Co-Chairs | Develop guidance for getting constituent feedback on draft products | March |
| Tribe/State Opt-in SC | Continue to narrow tribes/states to engage up to 5 (likely less) in 2016 | On-Going |